



JOB DESCRIPTION FOR WAREHOUSE MANAGER

CORINTH, MS

Refreshments, Inc. provides vending, micro-market, office coffee, and food service solutions to at-work locations in the North Mississippi, West Tennessee, and Northwest Alabama areas. Our client list includes the leading manufacturers in the area including many Fortune 500 companies. Refreshments is a locally-owned company in its 57th year of operation.

WAREHOUSE MANAGER

The Warehouse Manager will be located in Corinth, MS and will be responsible the operations of the corporate warehouse of Refreshments, Inc. The Warehouse Manager executes various management, organization, and planning tasks in order to operate the warehouse's snack, drink, and wholesale operations in an efficient manner.

This person would be responsible placing orders, receiving shipments, auditing, and reporting inventory of the warehouse. This person would be responsible for managing our warehouse team, monitoring their work, and ensuring the safety of all warehouse employees. The Warehouse Manager would be in charge of setting annual goals and working with management to execute those goals. This person would be responsible for inventory volumes and controlling the flow of product. The Warehouse Manager would need excellent communication with our branches to ensure products are shipped timely and accurately. This person would also be responsible for managing our shuttle operation and internal distribution of products daily among our branches. This person would oversee hiring, payroll, training, and disciplinary procedures within the Warehouse.

Excellent leadership skills; ability to manage conflict and motivate others; great interpersonal skills, comfortable with technology. Must be able to learn company programs. Must be a problem-solver and motivator

Job Qualifications:

- Prior experience in warehouse management preferred
- High School Diploma or GED required and post-secondary education preferred
- Self-Motivated
- Exceptional time-management and organizational skills
- Valid Driver's License for your state of residency and adhere to driver qualification program (Motor Vehicle Report will be reviewed)
- Strong problem-solving skills
- Physical strength, stamina, and ability to walk or stand for long periods of time

Please submit resumes to resume@refreshments.net